



**PACER Plus Implementation Unit
APPLICATION FORM**

THIS APPLICATION IS FOR THE FOLLOWING POSITION:

STA-CONTRACT OFFICER

1. PERSONAL DETAILS

NAME			
DATE OF BIRTH		GENDER	
NATIONALITY			
E-MAIL ADDRESS			
MOBILE NUMBER			

2 STATE HOW YOU MEET EACH SELECTION CRITERIA

1. Graduate Qualifications in Law, Business, International Trade, Social or Political Sciences, Economics, Commerce, Human Resources, or related area from a recognised tertiary institution.

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2. At least 5-7 years' experience working in the public sector (highly desirable), and/or with other donor funded programs (advantageous).

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3. Strong knowledge and experience of procurement and contracting

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4. Proficiency in Information and Communications Technologies including but not limited to Microsoft applications (Teams, Word, Excel, Outlook, SharePoint and PowerPoint); Communications applications (Zoom, WhatsApp, Conference applications and search engines).

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5. Excellent written and verbal communication skills including a high level of presentation and interpersonal skills	
3.	ANY OTHER ADDITIONAL INFORMATION APPLICANT WISHES TO SUBMIT
4.	CERTIFICATION & AUTHORISATION: All information submitted herewith is true and correct. PPIU has the authority to seek verification of any information provided.
Signature	Date